

Mobile Phone Policy

In an effort to provide protection to our company, our employees, our co-workers and the public in general TriOak Foods has implemented a Mobile Phone Policy effective January 3, 2012.

This policy is designed to establish a system that:

1. Ensures the safe operation of Company owned vehicles as well as the safe operation of personal vehicles while being used for TriOak business.
2. Ensures the safety of drivers, passengers and the public.
3. Prevents / minimizes losses, damage and claims against TriOak due to motor vehicle accidents.

This policy applies to all drivers who operate any company owned vehicle or who operate personal vehicles while doing TriOak business. This includes the following:

1. Company vehicles specifically assigned to an individual.
2. Company “fleet” vehicles which are used on occasion in completing work requirements.
3. Employee personal vehicles which are being used to complete company business.

While operating a company-owned vehicle or while driving a personal vehicle for company business:

1. All texting is prohibited. (Current law for all CDL Drivers and for all drivers in Iowa.)
2. All talking on a hand-held mobile phone is prohibited. (1/01/2012 law for all CDL Drivers.)
3. All drivers who are using a mobile phone must use a hands-free headset which allows one-touch answering and dialing. (1/01/2012 law for all CDL Drivers.)
4. All drivers are prohibited from reaching for a mobile phone in a manner that requires the driver to change from a belted position. (1/01/2012 law for all CDL Drivers.)
5. The use a mobile phone is prohibited in construction zones and in high traffic situations. (Current law for all drivers in Illinois.)

Drivers who violate this policy while operating a company-owned vehicle or while driving a personal vehicle for company business will be subject to disciplinary action which could include termination of employment.

In addition, all TriOak Employees are urged to follow these same guidelines outside of work since distracted driving adds major risk to operating a motor vehicle.